



Bringing children to a point of Learning

LEARNING POINTE
Christian Preschool

Family Handbook

2020/2021

A Ministry of Encounter Church
License #34361640

Welcome!

As a church family we want to take this opportunity to welcome you to The Learning Pointe Christian Preschool (LPCP). We are delighted to be involved in this special time of your child's life. It is our prayer that you and your child have an enriching experience as we partner with you.

Our Mission Statement

The mission of The Learning Pointe Christian Preschool is to provide a loving and secure environment where children can develop socially, emotionally, physically, intellectually, and spiritually in a Bible-based program ran by a dedicated, professional staff.

Our Philosophy

Jesus said,
"Let the little children come to me. Don't stop them!
For the kingdom of Heaven belongs to such as these."
And He put His hands on their heads and blessed them.
Mathew 19:14

God, in His infinite wisdom, created children and gifted them uniquely. We believe that we honor Him by respecting and nurturing each child's development in their own time. It is our desire to partner with parents in providing a caring, attentive environment, where children flourish.

Our Program Goals and Curriculum

The Learning Pointe Christian Preschool strives to provide a program that will help children develop habits of observation, questioning and listening. These habits give children awareness of their own feelings and of their right to express those feelings, sometimes channeling them into more appropriate means of expression. Children will learn they are free to make choices as long as they stay within the limits of consideration for other people, surroundings and things. Children are treasured for their uniqueness and individuality and are encouraged in self-expression. We believe this will prepare children to use their intellectual and creative abilities for future learning.

We offer a variety of 'hands-on' experiences in which children will learn by doing. Process is valued above product.

Children are introduced to a balanced program of interaction with friends in both teacher-directed and child-directed experiences. The daily schedule includes free choice of time spent in centers organized for creative art, literacy, science and pre-math, dramatic play and cognitive and small motor development. Group times for creative movement, music, storytelling, and dramatization are a part of every day. Field

trips are also part of the children's experiences. A portion of the day includes moving our classroom outdoors to provide additional opportunities that enhance gross motor skills.

We have planned an environment that provides an opportunity to stimulate imagination, creativity, socialization, exploration and discovery, while challenging the use of muscles important to developing bodies.

Our Commitment

The developmental needs and interests of children form the foundation of our program. Our commitment is to provide an atmosphere where children can explore and develop their own individual abilities.

As a teaching staff we will continue learning and growing in our relationship with Christ and others so that we may nurture a peaceful environment surrounding the children with understanding, patience, warmth, and giving.

The children that attend the Preschool are free from corporal or unusual punishment, infliction of pain, humiliation, ridicule, coercion, threat, mental abuse, or other actions of punitive nature, including but not limited to: interference with the daily living functions, including eating, sleeping, or toileting: or withholding of shelter, clothing, medication or aids to physical functioning. (Title 22 101223)

Our Team

Our well-qualified teachers meet or exceed the requirements set by the California State Department of Social Services and are certified in pediatric CPR and First Aid as well as Universal Precautions. All preschool teachers are fingerprinted for criminal background checks and have a Child Abuse Index Clearance.

Child Abuse Reporting

All LPCP staff are 'Mandated Reporters' required by California State law to report any sign or suspicion of child abuse.

Licensing Rights

LPCP is licensed by the State of California. The California Department of Social Services, Community Care Licensing Division, has the right to visit our preschool at any time that we are in session and inspect our facility, student, and staff files and to interview children and staff without prior consent.

Admission and Non-Discrimination Policy

The Learning Pointe Christian Preschool welcomes all children regardless of race, color, national origin, gender, religion or disability. The Learning Pointe Christian Preschool is open to any child whose individual needs our program can meet and who will benefit from our program.

Families and children do not have to be professing Christians to attend The Learning Pointe Christian Preschool; however, they must agree to abide by and support our teaching practices, including but not limited to prayer, Bible stories and spiritual conversations. We consider ourselves to be partners with the family in the development and education of the child and reserve the right to refuse admission and/or dismiss anyone unwilling to comply with any of the school's policies.

We support the value of inclusion, the right of all children, regardless of their diverse abilities, to participate actively in natural settings with their peers.

If we feel any child should be evaluated so they may receive extra help early on, we will make recommendations to the parents. It is our desire to maintain a high quality of care for all children and families enrolled in our program.

We are committed to working closely with parents toward the welfare of the whole family. Parents are welcome to visit the school at any time, both prior to enrolling their child and during the child's time at school.

Children will be admitted on a space-available basis who:

- Are age 2 years and older
- Are ambulatory, not needing any special accommodations for mobility
- And whose parents have submitted all completed, required, registration forms and fees.

Upon admission, you will receive an enrollment package that must be completed and returned before your child may begin attending.

If the class is full, parents may place their child's name on a 'Waiting List' for the current school year. Priority will be given for openings during that time. If there is no opening in the current school year, you may reapply and will have priority the following year.

Registration for the following school year will begin the first Wednesday of March. Each school year, returning children, siblings and 'Waiting List' children will be given first priority.

Forms

California regulations require, and in the best interest of all children attending The Learning Pointe Christian Preschool, that all enrollment forms must be completed, signed and on file with us before your child may begin attending school.

These forms include the following:

- Admission Agreement
- Notification of Parents' Rights form (LIC 995)
- Personal Rights form (LIC 613A)

- Identification and Emergency Information (Child Care Centers) (LIC 700) *Required yearly updated
- Consent for Emergency Medical Treatment (LIC 627)
- Child's Preadmission Health History – Parents Report (LIC 702)
- Physician's Report – Child Care Centers (LIC 701) *Required yearly updated
 - (Medical assessment requirement, including TB skin testing, if indicated by the child's physician)
- Certificate of Immunization
- Food Allergy/Preference Statement
- Family Handbook receipt
- Custody Orders where applicable
- Photography and Video Release
- Sunscreen Release
- Email Release

Copies of any pertinent forms are provided to you at completion of enrollment.

Confidentiality

All staff agree to respect a code of confidentiality regarding information about children and families enrolled in the Preschool. We encourage you to share any information about your child's special needs with the program Director and/or teachers. Information about your child will be shared only on a "need to know" basis. Staff agrees to respect the privacy of the children and parents and to respond to their needs on a professional level. The use of disclosure of all information pertaining to the child and their family shall be restricted to purposes directly connected with the administration of the program. All information pertaining to a child's family is confidential and will not be disclosed without the parent's written permission.

COVID-19 Policy

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with the following symptoms may have COVID-19: [COVID-19 Symptoms](#)

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

In order to protect the well-being of both students and staff, if your child is experiencing any of these symptoms they will not be permitted to attend preschool until they have shown to be free of any of the symptoms listed above for at least 72 hours.

If your child becomes ill at school, a staff member will remove the child from their class and isolate the child. The parent will be notified and the parent or someone on their emergency list must pick up the child within 30 minutes.

If COVID-19 is confirmed (tested positive) in a child, staff member or other adult who has been present in the center, the center will:

- Notify families and staff of exposure
- Report it to the local health department and licensing
- Close the school with little to no notice in order to disinfect and properly clean all areas
- For the first 24 hours of closure we will allow for air circulation
- Begin proper cleaning and disinfecting after 24 hours of air circulation
- Determine who had close contact with the child/staff member at the program
- Exclude the children and staff members who are determined to have had close contact with the affected child/staff member for 14 days after the last day they had contact with the affected child/staff member

This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school. This allows the local health officials to help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

We are recommending parents, staff and students to wear masks during drop off/pick up times or anytime they are in the building. Although staff and students are not required to wear masks, we will accommodate any family who wishes that their student wears a mask.

I understand that during my child's participation at Learning Pointe Christian Preschool, my child may be potentially exposed to the COVID-19 virus.

I fully realize, accept, acknowledge and understand the hazards of having my child attend Learning Pointe Christian Preschool and voluntarily assume all of the risks associated with such attendance. By signing the acknowledgement of this handbook I understand and agree I will abide by the requirements of Learning Pointe Christian Preschool. I am aware of what is considered to be a high-risk factor for the COVID-19 virus. I acknowledge that it is my responsibility to assess my own risk factors and make a decision regarding whether my child can safely attend Learning Pointe Christian Preschool.

Tuition

Tuition is due on the 1st of each month. If the 1st falls on a weekend or holiday, tuition is due the first school day before. A \$30 late fee will be charged for payments processed after the 5th day. Tuition is paid through Tuition Express by EFT. Because our operational costs are established based on the entire school year, there is no change in tuition for absences, holidays or vacations.

Suspension of childcare will occur when tuition is 2 weeks past due. Child care may resume when past-due tuition is paid. In addition to the late fee charge, there will be a 25.00 fee for suspending accounts after the two week period. At the end of the 4th week of past-due status, child care will be terminated.

A \$12.00 processing fee will be charged for returned debits and the \$30.00 late fee will also apply. Cashier checks will be required after a returned debit.

Unforeseen Circumstances

As a non-profit, we depend entirely on tuition for its operation. For that purpose, we are not able to credit any closure dates due to any unforeseen circumstances, e.g. natural disasters, pandemics, weather and etc.

Withdrawal

A written notice informing us of your child's withdrawal must be submitted 14-days prior to your child's last day of school. Tuition is still due during that time.

Field Trips

Field Trips will be taken occasionally during the year, and parents will be given notice to allow time to decide if you would like your child to attend and if you are able to take time off from work. During field trips the preschool will be closed, and we will give each family notice of closure dates and times.

Our Calendar

Each family will be notified of our start date for the new school year prior to registration. A complete calendar will be given to you at enrollment for the upcoming school year. Holidays and breaks are as follows:

- New Year's Day
- Martin Luther King, Jr. Day
- Presidents' Day
- Good Friday
- Memorial Day
- Summer Break
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving Break

- Winter Break

Again, there is no change in tuition for holidays, vacations and in-service days.

In-Service Day

Learning Pointe Christian Preschool holds 2 in-service days throughout the school year. This means the school will be closed and not provide care to students. Staff will use this time for training and proper cleaning. These dates are not listed on our school year calendar; however, we will give families at least a 30 day notice of closure to make proper arrangements.

Adjustment time

It is normal behavior for children (and their parents) to experience separation anxiety when they first begin school. Some children will start easily and some may need more time. Parents can help their child through this transition by speaking enthusiastically about their upcoming day, saying a positive good-bye and leaving, trusting the teachers will help children through this phase and by encouraging them and engaging them in activities. If, after a month or so, a child is still anxious and reluctant to engage, the Director will schedule a parent conference to discuss a plan that will be best for the child. *In some cases, the Director and staff may determine that Learning Pointe Christian preschool may not meet your child's needs. At that time, we will invite the family to have a meeting, discuss our concerns and sometimes we will ask that you find another school, and/or wait a few months and return when the child is ready to attend school.*

Attendance

We plan our day expecting every child will be present. Waiting for a child who is late or absent can cause undue frustrations and delays for the class. Please call the preschool at (916) 419-1498 as soon as possible if your child is going to be absent for any reason. Also, if you are requesting a drop-in day you will be charged the drop-in rate unless given at least five hours' notice to cancel.

Arrival

The preschool doors will open at 7 a.m. While you may see that teachers are in the classroom before 7am, they are preparing for the day. They will not accept any children before 7am. You or your authorized adult must accompany your child into the classroom. Please have your child here by 9:00am and call if you will be later than 9:15 a.m. We will not accept children after 9:30 a.m. without a doctor's note.

- Sign your child into the front desk binder by writing the time, date and your full signature, in your child's section. A teacher should check your child's general health before you leave.

We must be able to reach you in case of emergencies, please make sure you, or someone listed is available to pick up your child if needed.

- Make sure your child has a clean set of Labeled, weather appropriate clothing in their cubby.

- If there is something that your child's teacher should know, please address this before leaving. They will also help your child say goodbye to you and transition into the program.
- Check for announcements to see if there is any information that you need to/or would want to know about your child's day.
- **NEVER**, leave your child without letting a teacher know that they are there.
- Last but not least, hug your child and have a great morning!

Departure

If enrolled in our ½ day program your child may be picked up beginning at 11:50am. and must be picked up by 12pm. Children in our full day program must be picked by 6pm, so teachers may prepare for the end of their day.

If you will be delayed by a few minutes, please call the school immediately at (916) 419-1498 so we can reassure your child. If a parent is more that 5 minutes late, there is a \$5 late fee. Each minute after that will cost \$1.50. Frequent late pick up will result in suspension of your child-care.

Children will only be released to their parents or to an adult (18 years or older) whom you have authorized **IN WRITING**. They will be required to show valid California DMV Photo Identification if they are unknown to the teachers. This includes carpool drivers, relatives, and neighbors.

It is the parent's responsibility to keep the school informed of any changes to the legal status of a child's guardianship. The Learning Pointe Christian Preschool is legally bound to recognize and abide by all court-issued custody orders. Notarized copies of any physical custody order/restraining order **MUST** be in your child's file. In the absence of a court document, we will accept the information provided by the enrolling parent as accurate until presented with legal documentation to the contrary. Learning Pointe Christian Preschool does not accept responsibility for deciding which parent has legal custody when there is no court document.

- Sign your child out by writing in the time and your full signature.
- Clear your child's cubby of all items.
- Check with your child's teacher to see if there is any information that you need to, or would want to know about your child's day.
- **NEVER**, leave with your child without first letting a teacher know that you are leaving!

Car Seat Law

California State Law requires that children must be secured in an appropriate child passenger restraint (safety seat or booster seat) until they are at least 8 years old or 4 feet 11 inches tall.

Health and Safety

For everyone's safety, please follow these rules:

- No outside food or drinks are allowed in the classroom unless brought in for a special event.
- Only adults and teachers open doors and gates at the preschool. For everyone's safety, do not allow any children to open or close doors and gates. If you are on the playground when the teachers are leaving for the day, they will ask you to move to the courtyard so they can secure the playground.
- No child may be in the courtyard or on the playgrounds without an adult AT ANY TIME.
- You must be able to see and supervise your children AT ALL TIMES.
- Learning Pointe Christian Preschool is a **SMOKE FREE CAMPUS**.

Emergency Fire Procedures

We will practice and document Fire Drills once each month. Our staff members are all trained in first aid procedures and Community CPR. In case of fire, the Preschool is connected to the central Sacramento Control Systems. Children will be evacuated and assemble in the parking lot of the church. The teachers will then take attendance to ensure that everyone is safe. A detailed emergency plan is posted by each exterior classroom door.

If we ever need to evacuate off campus, the staff will take the children to Five Star Bank, 2400 Del Paso Road; Sacramento, CA. Parents will be notified and the children kept safe until they are released to their parents.

Medical/Dental Emergencies

Every effort is made to keep children safe; however, accidents can and do occur.

All LPCP teachers hold current pediatric CPR and First Aid Training. Most injuries at school can be treated with ice and/or a band-aid and caring attention. In case of an injury, a card will be filled out and placed in the child's cubby. In the unlikely event of a more serious accident, the appropriate first aid will be given and we will immediately attempt to contact the parent. If parents are not available, we will call other emergency contacts listed for the child. For this reason, please remember to keep all contact information current. If the Director or staff believes that immediate emergency care is necessary, 911 will be called. A teacher will accompany the child to the appropriate medical facility (if necessary) with their emergency medical information.

Rest Time

We believe regular nap times are critical to the ongoing development of preschool children. Therefore, we provide a rest time for all of our children enrolled in our full day program. Children will be provided with

one of our school's sleeping mats, while also bringing a special blanket and sheet from home. A white noise machine is played to provide a relaxing atmosphere. Though we will highly encourage your child to either rest or nap during this time, children who do not wish to nap will be permitted to participate in a quiet activity. If your child becomes disruptive on an ongoing basis, we hold the right to adjust your child's program, a 7-day notice will be given for you to make arrangements.

Supervision of Children

The safety and health of the children in our care is our primary concern. LPCP maintains a minimum ratio of one teacher for every 12 children. Children will be visually supervised by teachers at all times. At no time will a volunteer be responsible for the supervision and care of a child nor may a volunteer accompany any child other than his/her own anywhere in our facility, including the bathroom.

Parent Participation

Parents are welcome and encouraged to visit and/or volunteer in their child's classroom at any time. We would be delighted to have your help and your child will be very excited as well! Please keep in mind some children may find it more challenging to adjust to school if their parent lingers or comes in and out of the classroom before they have settled in to the routine. The teachers will help you and your child transition through this period.

Should you choose to volunteer in the classroom, Licensing requires that you have a current TB clearance and a letter stating you are in good health.

Parent Conferences

We know you will want to talk with us about your child's experiences at school. We value those conversations and the opportunity to build a relationship with you, but need to limit the time while caring for all of the children and families. We will provide two Parent-teacher conferences per school year. One in the fall and one in the spring.

Your child's developmental progress will be continually evaluated, and assessments may be given to set goals for your child.

Parent Information

Each month you will receive a newsletter outlining special events so you will know what your child is doing in school. Important information will also be posted on the Parent Board.

Parent Interactions

The Learning Pointe Christian Preschool provides a safe, positive environment where children can feel secure and where the adults coming into the Preschool treat others with respect and consideration. The following are examples adults can model that will help children develop positive attitudes and feel safe while they are at the Preschool:

- Speak in a friendly, calm voice.
- Use positive, encouraging language when speaking with your child, other children and adults.
- Refrain from using any form of corporal punishment while at the preschool, even if it is used at home.
- Inform the teacher if you are concerned about the behavior of a child other than your own, and **allow the teacher to intervene.**
- Allow your child adequate time to finish what they are doing and separate from friends. During this time you can sign-out, check their belongings and talk with the teacher.

By modeling these behaviors, we help create a safe, positive environment for children.

It is possible that questions or concerns about an activity, the curriculum, classroom procedures or an incident may occur during the school year. Complaining or gossiping with other parents will not resolve any issues you have and does not reflect Christ's love for one another. A positive and cooperative attitude is essential for all of us to work together for the benefit of the children and the on-going improvement of our program.

It is our school policy that parents agree to express their concerns **directly and privately** to the person involved and then to the Director, if necessary. In the event that further steps need to be taken, the Director will provide the parent with a written detailed process for pursuing resolution in a timely manner. All grievance issues will be treated with the utmost confidentiality.

Sick Policy

Symptom	Keep Child Home Until
FEVER	Fever registers below 100* without the use of fever reducers such as Tylenol for 72 hours and the child is acting well.
RUNNY NOSE	Thick yellow or green discharge clears up.
EARACHE	A <u>Physician</u> examines and recommends returning to school**
RASH/DRAINING/SORES	A <u>Physician</u> examines and recommends returning to school**

CHICKEN POX	All sores are crusted over and the child is fever free.
UNUSUALLY PALE or FLUSHED SKIN	Until color returns to normal <u>or a Physician</u> has determined the cause and recommends returning to school.**
RED Or WATERY EYES	Until all symptoms are gone or a <u>Physician</u> examines and recommends returning to school.**
UPSET STOMACH, DIARRHEA, and/or VOMITING	Child is eating normally without upset. Child should be symptom free for 72 hours before returning to school.
HEAD LICE	Director or Assistant Director examined head and determines your child is free of nits.

Well Child Policy

California licensing standards prohibit children from attending programs during contagious illness. We will notify parents if your child has been exposed to communicable diseases and/or viruses. It is also our belief that children need the quiet, individualized attention of a special adult when they are ill. Therefore, children will be observed daily upon arrival for illness symptoms and will not be admitted if they might infect others. Please review the chart below.

**A note from the Physician may be required in order for the child to return to school.

- If a child becomes ill while at the preschool, the parent will be contacted immediately and the child will be kept as comfortable as possible under supervised isolation until the parent arrives. Please make sure someone is available to pick up your child within 30 minutes of being called. Please notify the preschool if your child will be kept home because of illness.
- A signed physician’s release is required before a child can return to the preschool after experiencing any of the following: Impetigo, scabies, pink eye, ringworm, and trench mouth.
- At times, communicable diseases are present in the classroom. In the event that your child may have been exposed, you will be notified of this in order that you may be on the lookout for symptoms in your child.

- If antibiotics have been prescribed, a child must have taken at least four doses before returning to school.

Allergies

It is very common to have **seasonal allergies** in the Sacramento Valley. Most symptoms are uncomfortable but will not prohibit your child from participating in our program. However, please be aware that some allergy medications can alter children's behavior and make it difficult for them to participate at school. If this is the case with your child, please keep them at home until they are no longer being medicated. With your written permission, the teachers will **assist your child** administer his/her inhaler if needed.

If your child has any **food allergies**, your physician's written instructions concerning such allergies must be on the Food Allergy Form included in your enrollment packet to keep on file at the preschool. A food allergy list will be posted in the snack prep area of the classroom. Please notify us if your child has any **food preferences** due to religious or family philosophical beliefs. If your child is on a very strict allergy-based diet, the Director will have a conference with you to determine how to best meet your child's needs.

If a physician has prescribed an EPIPEN for a child, the staff will be trained in its use. A written protocol and a consent form signed by the parent will be required. EPI pens and inhalers will be individually sealed with each child's forms and kept in a locked box in the classroom and must include the prescription label.

Medications

The Learning Pointe Christian Preschool Staff **will dispense medications. Please fill out the necessary forms so we can keep an accurate record of dispense times.**

Parents also should administer medications before school or make arrangements to come to school, if necessary.

We also **strongly recommend** that parents apply sun block lotion on their child just prior to arrival as a good portion of our morning will be spent outdoors. We will apply sunscreen in the summer months on children whose parents have signed appropriate forms, before we go outside after nap time.

Guidance and Discipline Policy

At LPCP, the term guidance is used for several reasons. It is a positive term, and implies working WITH children to develop internal control of their behavior. Our goal is to encourage children to become creative, independent, responsible, and socially mature human beings. We want to help children learn to consider and respect others and the environment around them, as well as to feel secure and in control of themselves. Young children need to learn what is acceptable and how to live cooperatively with others.

Every child is entitled to a safe learning environment where they can freely and appropriately play. To achieve this, we have three basic rules:

- Be kind to yourself.
- Be kind to others. (With words and actions)
- Be kind to our school.

Clear and consistent age appropriate limits on behavior are set. The environment is arranged in such a way that minimizes the necessity of limits, generous materials are available for all children, and children are allowed to participate in the decision-making process. Teachers model appropriate behavior and provide positive reinforcement, praising children for exhibiting those behaviors. Teachers also provide reminders and cues as to acceptable behavior, as well as assist in problem solving among the children. Teachers phrase statements in a positive manner telling the child what we want them to do, not what they should not be doing. **At no time will any form of corporal punishment be allowed on the LPCP premises.**

In working with children who need redirection, teachers:

1. Acknowledge the child's feelings and wishes.
2. Clearly state what behavior is not permitted.
3. Say what behavior is acceptable.
4. Offer appropriate choices to correct behavior.
5. Remove a child from the situation for a brief time if necessary to allow them to consider alternative behavior.
6. Restore the child to the group after discussing what can be done differently.

Dismissal

In rare instances, it may be necessary for a teacher to document continued instances of uncontrollable, disruptive, or defiant behavior. The Director will hold a conference with parents to determine a plan of action. A reasonable amount of time will be given for change in the child's behavior. If the behavior persists, it may be determined by the Director and Staff that the program does not meet the child's needs. At any time in this process if the child's aggression seems harmful or dangerous to themselves, other children or staff, the child will be dismissed from the program.

In the event of dismissal, tuition fees would be refunded for the remainder of the month.

Parents' non-support of or non-adherence to LPCP policies will be cause for dismissal.

Biting Policy

It is typical and developmentally appropriate for children 0-24 months to bite. On occasions children who are non-verbal or who have a speech delay have a tendency to bite due to the inability to verbally express their feelings. Learning Pointe will make all the effort to eliminate this; our priority is the safety and well-being of all children enrolled in our program. If your child bites and breaks the skin, they will be automatically sent home. It is very common that children typically bite the same child. If your child bites 3

times, we will hold a conference with the family to create a plan of action. As mentioned our goal is that everyone's time at Learning Pointe is successful. If your child is bitten, regardless if it broke the skin or not, we will immediately notify you. However, we are not able to share with you who bit your child. We will work with families to overcome this stage, but if we have exhausted all of our resources Learning Pointe holds the right to dis-enroll your child from our program.

Violent Play

Children today are exposed to violence from the media, toys, and video games from an early age. It is developmentally appropriate to act out what they have seen as part of their play. Unfortunately, children also lack the ability to control this kind of play and it can easily escalate to the point of inflicting physical or emotional hurt. Our primary goal is to make sure children feel safe, so it becomes the teacher's job to limit this type of play. For this reason, there is NO SHOOTING and NO GUNS on the school grounds, imaginary, pretend or toy. Our school needs to be a safe place for ALL children. If this type of play is common for your child, out of the abundance of safety for our students we will dis-enroll your child.

Clothing and Shoes

Please send your child in comfortable play clothes that may be soiled or stained and the child can easily remove them without help (easy zippers, large buttons, elastic waistbands, no belts).

Active children need to wear supportive, soft-soled, flexible non-skid shoes. Sneakers and sturdy sandals are best. Shoes should be worn that fasten securely around the back of the feet, and do not have slick soles, (i.e. no flip flops, slip-on, etc.). We also ask that boots not be worn as they do not provide the flexibility required for the climbing equipment and running. They also can injure other children and adults.

Please send your child with a sweater or jacket on those mornings when the weather is cool. It is much easier to remove an unneeded item than to have a child be without and be uncomfortable.

Paint, sand, and water activities are an important part of the Preschool program. Children **must** have a change of clothing at the Preschool for those days when accidents and spills occur. **All clothing must be labeled including jackets and sweaters and shoes.** Children simply do not always recognize their own clothing, or may have the same item as another child.

LPCP is not responsible for items that are lost. Clothing borrowed from the preschool must be laundered and returned immediately as we have a very limited supply and storage space. Please check your child's cubby daily for soiled clothing.

Cubbies

Individual storage is available for lunches. Coat hooks are available for sweaters and jackets.

Lost and Found

As much as we ask parents to label all items brought to school, there will always be an unclaimed jacket, sweater, hat, etc. A bin will be kept at the school for any unclaimed items. Anything unclaimed at the end of each month will be given to charity.

Snack

Snack-time provides the opportunity to further develop children's social skills, to give thanks through prayer and to learn patience and manners. Our nutritious snacks will include items from at least two different food groups. A monthly snack calendar will be posted on the Information Board.

Lunch

LPCP does not offer lunch to our students as part of our program. We require that parents follow the food pyramid for children. This will help eliminate the sugary snacks and drinks that are being packed for lunch. We do not allow juice boxes for lunch; we will offer water or milk to the children. Please help us by not sending fruit snacks, candy, cookies, mini muffins, rice crispy treats, etc. just to name a few.

LPCP will no longer serve lunches in the event a parent forgets to pack one for their child. You will be called to bring one before their lunch hour. In the event you are running late, you will be asked to sit with your child while they eat lunch before returning back to class.

Birthdays

You are welcome to bring in a store-bought treat to share to celebrate your child's birthday. Please speak to your child's teacher for they will recommend options considerate of any children with allergies.

Toys and Food from Home

Children are often eager to bring toys from home; however, the risk of damage, lost parts or misplacing the toy is great and is very disappointing to a child. Activities are planned and toys from home often distract from a child's ability to participate in school experiences. We plan special days for sharing that will be announced in each classroom's newsletter.

Please make sure your child has a nutritious breakfast before school. We cannot store unfinished food items. Candy and gum are not allowed. We provide a nutritious snack each day and will have the opportunity for special treats throughout the year.

Transportation

The Learning Pointe Christian Preschool does not provide any transportation for its students at any time.

Encounter Church/Learning Pointe Christian Preschool

Abbreviated Doctrinal Statement

We believe:

The Bible is God's infallible Word.
The Father, Son and Holy Spirit are co-equal and co-eternal.
Jesus Christ is God in the flesh and our only Savior.
All people have sinned and need to be forgiven.
God loves everyone.
Christ died for our sins and rose again to save us.
Salvation is a gift of God by grace alone through faith alone.
Christians are responsible to love God and disciple all nations.
Everyone will spend eternity in heaven or hell.

Our Core Values:

The Bible is God's word without error.
Jesus Christ is our Lord and only Savior.
God loves people and desires to save them.
Salvation is a gift of God by grace through faith.
Only Jesus Christ can forgive sin and transform our lives.
We love God and we love people.
As Christ changes us, we desire to reach the world for His glory.



Bringing children to a point of Learning
LEARNING POINTE
Christian Preschool

Acknowledgement of Handbook

I _____ legal guardian/parent of _____.
have received and reviewed the policies/procedures of The Learning Pointe
Christian Preschool handbook.

By signing this acknowledgement of handbook, I understand and agree to
the terms and policies listed in this handbook for Learning Pointe Christian
Preschool. Learning Pointe holds the right to make any changes to this
handbook and will give families a 30-day notice in the event of any
changes that are made.

Print Name

Signature

Date